

Physical Environment Committee Minutes

September 28 2017
12:30 pm – 2:00 pm
 Lincoln Building Third Floor Conference Room

MEETING CALLED BY	Harvey Sterns
TYPE OF MEETING	University Council Committee Meeting
FACILITATORS	Harvey Sterns
NOTES SUBMITTED BY:	Laura Spray

Members

Name	Constituent Group	Term End Date	
Steve Myers	Administrator	Continuous	Present
Harvey Sterns, Chair	Faculty Senate	2018	Present
Ann Hassenpflug, Vice Chair	Faculty Senate	2018	Present
Terry Daugherty	Chairs/School Directors	Continuous	Present
Pam Brandenstein	CPAC – at large	2020	Present
Dorothy Gruich	CPAC	2018	Present
Don Visco	Deans	Continuous	Present
Laura Spray	SEAC	2018	Present
Shawn Stevens	SEAC – at large	2020	Present
Aneury Pichardo	GSG	2017	Present
Chase Swaney	GSG	2017	Absent
TBD	USG		
TBD	USG		

Guests

Jim Haskell – Mgr Construction and Space Planning
 Nathan Mortimer – VP Finance & Admin/CFO

Minute Approval

DISCUSSION	Approval of the August 24, 2017 minutes were requested
CONCLUSIONS	All members in attendance approved the minutes

General Discussion

- The September agenda was approved with the addition of..
 - Discussion on Space allocation 1200-413 Adult Focus request
 - Space Allocation request – Student Organization Pods
- Discussion on the 2017-2018 subcommittee goals. It was motioned and seconded to leave the goals as is. They are written in a way that allows us to address any item that does come up
- Per a request from UC Executive Committee – see their minutes of 9/1/9/2017 – page 2

Implications of facilities planning

1. Do we want each facilities change approved by UC or UCEC?
2. UC is supposed to be a long-range planning body, not a body to approve changes. Where do we draw the line related to space?
3. First step – Physical Environment committee reviews request
4. Second step – If Physical Environment committee feels it should get a larger view/discussion bring to UCEC.
5. Third step – UCEC can refer to full UC discussion and potential vote.
6. Physical Environment committee, under chair Harvey Sterns, to develop a decision-making rubric and propose to UC.
7. Discussed other items related to facilities like Quaker Square and long range space/campus design and planning.

After discussion. There was a motion and seconded– to recommend to UC and UCEC – that the UC routing and signature be removed from the space allocation form. However, if there be a time that this committee feels that UC or UCEC should review a request, the space allocation form will be forwarded to one or both committees. All in attendance approved the motion.

Steve Myers will make the revisions to the Capital Planning and Facilities Management – Space Allocation Routing form

- 12000-413 – Adult Focus move. After discussion. There was a motion and seconded - that the Adult Focus move to Polsky would be an improvement with adequate parking and close proximity to the down town area. All in attendance approved the motion
- 12000-? – Student Organization Pods – since this was received right before this meeting – Steve's group needs time to make a recommendation. If time permits this can be sent out for an electronic discussion and vote.
- Harvey presented a topic sent to UC regarding availability of field time for sport groups. After much discussion – There was a motion and seconded– We recommend the parties get together and work out the scheduling and in the future UA accommodates those that are being miss placed with adequate location and timely notification. All in attendance approved the motion

- Jim Haskell joined the meeting and led discussion of issues with Simmons Hall departmental space. After high level discussion – There was a motion and seconded – that Jim and Steve needed more time to do adequate develop design and will send options to Spray for an electronic committee vote.
All in attendance approved the motion
- Nathan Mortimer joined the meeting and led discussion on surrounding city area safeness. The area south of Exchange has become a critical concern. Note - the Exchange town houses are coming down and Nathan is working on solutions to the plasma center building which is owned by the foundation.
- The Summit County State Highway Patrol department contacted the University/Nathan on the possibility of property or thoughts as to how they might be able to occupy space as soon as possible around the campus area. NOT on campus around the area.

Until a proper study can be done - Nathan would like to recommend to the board – with this sub committees approval - that the university allows the State Highway Patrol to temporary occupy the Child Development Center with payment being improvements to the building and making their presence known to the surrounding university area. Collaboration will continue with the State Highway Patrol for a long term plan.

After much discussion, concern of the current early childhood items still in the building, which Nathan promised to contact Pam, and our need of the Space Allocation request form. Nathan made a motion and it was seconded – asking for our endorsement with an understanding a space allocation form will follow when appropriate, to approve the temporary placement of the State Highway patrol department in the Child Development Center until a long term plan can be worked out with all involved.

All in attendance approved the motion

- Steve quickly indicated that the Bi-annual Capital Plan is due November 8th to the state. Watch for email for review.
- Next month's meetings were scheduled.
Oct 26, Nov 30, Dec 14, Jan 25 – all at 12:30 in the Lincoln building – 3rd floor conference room

Next Meetings

Meetings Schedule: all meetings are at 12:30 pm in the Lincoln Building Conference Room 3rd floor

- Thursday, October 26, 2017
- Thursday, November 30, 2017
- Thursday, December 14, 2017
- Thursday, January 25, 2017